



Tourist tax 2016

Owner's instructions sheet

Anyone renting a property as a holiday home must each year inform the Communauté de Communes du Pays Ribéracois, indicating the rental period and room capacity. This includes temporary rental of your own home.

Rates

Tourist Tax Rates

These rates include the additional « taxe départementale »

Rates are fixed according to the category of your holiday rental

4* or 5 * hotels 4* or 5 * holiday rentals	0.72 €
3* hotels 3* holiday rentals	0.55 €
2* hotels, 2* holiday rentals 4 or 5* holiday villages	0.44 €
1* hotels 1* rentals 2* or 3* holiday villages	0.33 €
Unclassified hotels or holiday rentals B&B.	
3* camping and caravan sites Open car parks for touristic use (per 24h)	0.22 €
2* or less camping sites and caravan sites	

Exemptions

- Minors (under 18 years of age)
- Seasonal workers (*upon presentation of a work contract*)
- Holiday rentals used as a temporary accommodation or an emergency aid
- Non-profit associations renting at a lower rate than local fixed minimum rates

For more information, in French or English, please contact:

Patricia Christian – ot.riberac.hebergements@orange.fr - Tel. 06 33 03 31 48
CCPR Avenue d'Aquitaine 24320 Verteillac - Tel. 05 53 91 38 45

Tourist tax's poster

The small poster stating tourist tax's rates must be visibly displayed in your holiday rental.

Room capacity

It indicates the amount of people who can stay in your holiday rental
*Ex: A holiday rental with 2 double beds and 2 single beds can house 6 guests
Room capacity is: 6. It might be higher if using spare beds or sofa-beds*

Calculation method

(Number of nights spent) x (Number of guests) = Number of overnight-stays (*nuitées*) to be taxed

(Total number of overnight-stays) x (your tax rate) = Tourist tax to be paid

e.g.: (4 overnight-stays) x (2 guests) = 8 overnight-stays to be taxed
(8 overnight-stays) x (your tax rate)
*Ex: If your holiday rental is rated 3 *: $8 \times 0.55 = 4.40\text{€}$*

The tourist tax must be stated on your clients' bill clearly and separately.

NB: Make it simple for yourself! Use the Excel calculation sheet provided.

The procedure has been greatly simplified and calculation is automatic.

Then send it back duly filled in to ot.riberac.hebergements@orange.fr.

Owner's rental registry

Your form is to be sent **no later than November 15th 2016**. For tourist tax collected during the remaining period (ie. Nov. 15th to Dec. 31st), please send your form in **before January 15th 2017**

- Preferably by email to: ot.riberac.hebergements@orange.fr
- By post: CCPR – AVENUE D'AQUITAINE – 24320 VERTEILLAC

Method of payment

An invoice will be sent to you after reception of your rental registry.
Please don't pay anything until then.

After receiving your invoice, send your cheque to Ribérac's Tax Office at the following address:
Trésorerie de Ribérac – 3, rue Amiral Augey Dufraisse – 24 600 RIBERAC

- If you pay by cheque, please write it to the account of: **TRESOR PUBLIC**
- If you wish to pay in cash, please go to the Trésor Public in person